



## REPAIR REQUEST FORM

In order to simplify entry procedures at the warehouse and to speed up the repair session, we strongly recommend to fill out this form clearly and fully, to envelope its copy when the goods has to be sent, marking out the reference number (RMA) previously notified behind our approval.

Internal reference number of incoming goods (R.M.A. number):

Company/Firm

Contact Person

 Phone

E-mail:

Return shipping address (if different from the billing address):

Return shipping mode:

Free port with fees charged in invoice

Your freight courier - EXW Vigliano

Courier Name

Article Code

Description

Serial Number

Purchase date

(YY/MM/DD)

Causal repair (please describe defect or failure at sight)

➔ Ship the product, free of charge, at:  
SATEMA s.a.s.

Via Milano, 395

13856 VIGLIANO BIELLESE (BI) - Italy

➔ Be carefully packed instrument, and arrange transport document with causal "goods to be repair"

➔ After testing the product, we will send you a cost estimate (or a warranty report), which must be signed receipt for acceptance to proceed.

Print out this filled form and send it with the goods. Thanks